



Chubb Group of Insurance Companies
 15 Mountain View Road
 Warren, NJ 07059

Employment Practices Liability

**Loss Prevention Consultant Services
 REIMBURSEMENT INFORMATION**

Name of **Applicant**: _____

Chubb's network of more than 120 top law firms, HR consulting firms, and labor economist statistical firms offer specialized services designed to help our customers create customized solutions to their employment issues.

Chubb Reimbursement is available for a portion of the cost of preventative services used (50% of the cost up to 10% of the annual EPL policy premium) that directly relate to the EPL coverage offered. Application for reimbursement may occur at any time during a policy period **for services provided during that policy period**. Chubb may allow reimbursement for services rendered by non-Chubb vendors, **subject to pre-approval by Chubb**, in its sole discretion. To access Chubb's on-line directory of pre-approved vendors visit EPL Loss Prevention Program details at www.chubb.com, keyword "Employment Practices Loss Prevention - Consultant Services".

If you are an existing Chubb EPL policyholder and have not yet submitted your eligible loss prevention service costs for reimbursement, complete this form and return it with your renewal application.

If you are a new Chubb EPL policyholder, you immediately become eligible for reimbursement for eligible loss prevention service costs incurred during the new policy period and may submit this form for reimbursement at the time the cost is incurred or any subsequent time during the policy period.

Name of Outside Consulting Firm that provided services: _____

Address of Consulting Firm: _____

Web Address of Consulting Firm: _____

Description of Services Provided:

- | | | |
|---|---|--|
| <input type="checkbox"/> Employment Handbook Update | <input type="checkbox"/> Anti-Sexual Harassment Training | <input type="checkbox"/> Affirmative Action Plan |
| <input type="checkbox"/> Diversity Training for Managers | <input type="checkbox"/> Anti-Discrimination Training | |
| <input type="checkbox"/> Diversity Training for all Employees | <input type="checkbox"/> Labor Economist Statistical Evaluation | |
| <input type="checkbox"/> Other _____ | | |

Date Services Provided: _____

Total Cost of Services Provided *: _____

Please attach a copy of the invoice(s) for services outlined above.

*** 50% of these costs, up to 10% of the annual EPL policy premium, are eligible for reimbursement for services provided during the Chubb policy period**

 Date Signature Director of Human Resources / Risk Management
 Title

Please note that services rendered by one's own organization are not eligible for reimbursement.